



# COMMITMENT GRANT TERMS & CONDITIONS

## ELIGIBILITY:

- Students must be employed with a Company that has entered into an agreement with the University to offer the Commitment Grant to their employees and be eligible to receive the Company tuition assistance meeting the minimum requirements of the Commitment Grant Program.
- Students who have an outstanding tuition or payment plan(s) balance are ineligible to start utilizing the Commitment Grant program until the end of the current academic quarter and after any existing balance is resolved.
- Students must complete and submit all required Commitment Grant Program paperwork prior to the start of classes each session of enrollment.
- Students' eligibility to receive the Commitment Grant may require approval by the Company in writing in accordance with any applicable Company policy. In addition, the University or the Company may remove a Student from the Commitment Grant Program at any time.
- Students must maintain eligible employment with the Company (as defined by the Company) to receive and continue participation in the Commitment Grant Program. Students no longer maintaining eligible employment with the Company will lose their Commitment Grant Program eligibility at the end of their current session (defined as one 5-week session).
- The Commitment Grant is only available for degree programs specified by the University
- Students participating in the Commitment Grant may not accelerate their course load. There is a maximum course load allowed each session/quarter while participating in the Commitment Grant.
- Students receiving two (2) unsuccessful grade(s) (as defined by the Company policy) may affect the Student's eligibility to continue to participate in the Commitment Grant Program.
- Loss of eligibility from the qualified employer tuition assistance policy may result in the Student becoming responsible for payment of the relevant session's tuition costs. Additionally, the Student will no longer be eligible for the Commitment Grant so the grant will no longer be applied in future sessions.
- All applicable University General Grant and Scholarship Conditions must be met as outlined in the University Catalog.

## TUITION:

- The Commitment Grant covers direct education-related costs which include tuition for all eligible degree program courses, course materials, technology fee, and graduation fee. The Commitment Grant also covers fees associated with attending a CTU ground campus, which may include online course fees. Students are responsible for expenses outside of those paid by the Commitment Grant, including but not limited to, transcript and records request fees.
- The Commitment Grant will cover any approved session so long as a student remains eligible for the Commitment Grant, is eligible for the minimum Company tuition assistance necessary and the Company continues to participate in the Commitment Grant program.
- Tuition Assistance funds will be due to the University, for any session in which the Student receives at least one successful grade (as defined by company policy). Students are responsible for ensuring tuition assistance funds are remitted to the University in accordance with the terms of Company's Tuition Assistance/Reimbursement Policy. If the University does not receive payment as a result of the Student's failure to take the necessary steps outlined in their Company's tuition assistance policy (including but not limited to submission of grades to employer, third party tuition assistance provider or accuracy of tuition assistance application submission), the Student will become responsible for payment of the unpaid tuition costs and the Student will be billed directly for these costs.